

ORDER No. **E-000071** /A/MINDDEVEL OF

19 SEPT 2025

To launch the Competitive Entrance Examination to select one hundred (100) trainees for Cycle A - Steering, Management and Resource Management - of the National School of Local Administration (NASLA). (Finances)

THE MINISTER OF DECENTRALIZATION AND LOCAL DEVELOPMENT,

- Mindful of the Constitution;
- Mindful of Law No. 2019/024 of 24 December 2019 to Institute the General Code of Regional and Local Authorities;
- Mindful of Decree No. 2011/408 of 9 December 2011 on the organisation of the Government, as amended and supplemented by Decree No. 2018/190 of 2 March 2018;
- Mindful of Decree No. 2018/191 of 2 March 2018 related to the reorganisation of the Government;
- Mindful of Decree No. 2018/449 of 1 August 2018 on the organisation of the Ministry of Decentralization and Local Development;
- Mindful of Decree No. 2020/111 of 2 March 2020 on the creation, organization and functioning of the National School of Local Administration;
- Mindful of Decree No. 2021/742 of 28 December 2021 to lay down the standard organisation of Regional Administration;
- Mindful of Order No. 00136/A/MINATD/DCTD of 24 August 2009 to legally enforce the standard list of council jobs;

HEREBY ORDERS AS FOLLOWS:

ARTICLE 1 - (1) A Competitive Entrance Examination to select **one hundred (100)** trainees for Cycle A of NASLA Buea - Steering, Management and Resource Management - is hereby launched for the 2025/2026 Academic Year.

(2) The available places are distributed as follows:

Specialities	External candidates	Internal candidates	Workers	Total
Local Finance	35	05	10	50
Management Control and Audit	35	05	10	50
Total	70	10	20	100

(3) The related programme is appended to this Order.

(4) Candidates shall choose their field of study when submitting their application files.

ARTICLE 2 - The Entrance Examination is open to all Cameroonians, men and women, irrespective of their language (English or French), who fulfil the following conditions:

a. External candidates:

- be a holder of a Bachelor's Degree from a Higher Institution in Cameroon, including professional Degrees in Law, Economics, Social Sciences and Management, or a Degree issued by a foreign university and recognised as equivalent by the Minister of Higher Education;
- be at least seventeen (17) years old and not more than forty-two (42) years old as at 1 January 2025 (born between 1 January 1983 and 1 January 2008);
- be physically fit and in good health to effectively carry out the duties of Senior Executive of Local Administration;
- enjoys his/her civic rights;
- not to have been convicted of a crime or probity offence, or to have been subject to one of the disqualifications provided for in the Criminal Code.

b. For internal candidates :

- be a holder of the CEFAM Cycle I Diploma and show proof of at least five (5) years of professional experience;
- be at most forty-five (45) years old as at 1 January 2025;
- be authorised by the employer to sit for the Entrance Examination, where applicable.

c. For workers :

- be a holder of the academic qualification required to apply and show proof of at least five (05) years of professional experience;
- attach a recruitment Instrument;
- be at most forty-five (45) years old as at 1 January 2025;

- be authorised by the employer to sit for the Entrance Examination.

ARTICLE 3 - Civil servants, and State employees covered by the Labour Code, are not eligible to sit for the Competitive Entrance Examination.

ARTICLE 4 - (1) Registration shall be done on the NASLA website www.nasla.cm. The form bearing the candidate's information shall be downloaded from the aforementioned site once it has been validated;

(2) The registration fee for the Competitive Entrance Examination is CFAF thirty thousand (30,000) for external candidates and CFAF fifty thousand (50,000) for internal candidates and workers, payable into **the NASLA-BICEC Account No.: 06842 0868 544 2000 25**;

(3) Candidates' complete application files can be submitted, against a receipt at NASLA or at the Regional Delegations of the Ministry of Decentralization and Local Development, with the exception of the South-West Regional Delegation;

(4) Complete application files must reach the above-mentioned locations not later than 3:30 p.m. **on Friday 28 November 2025**.

ARTICLE 5 - The application file shall comprise the following:

- a registration form bearing a CFAF one thousand five hundred (1,500) stamp, duly filled and signed by the candidate;
- two (02) passport size (4x4) photographs;
- a receipt of payment of the registration fee issued by a competent BICEC official;
- a certified true copy of the required certificate;
- an attestation of presentation of original of the required certificate signed by the Governor, the S.D.O., or the D.O.;
- an equivalent duly issued by the Ministry of Higher Education, for foreign certificates;
- an attestation of presentation of original of the Baccalaureate or GCE "A" Level or any other Certificate having enabled admission into a higher institution of learning, signed by the Governor, the S.D.O. or the D.O.;
- a certificate of non-conviction issued by a competent judicial authority dating not more than three (3) months on the date of submission;
- a certified true copy of birth certificate, hand-filled or typed, signed by a competent administrative or council authority bearing a communal stamp;
- a medical certificate not more than three (3) months on the day of submission, issued by a public sector Medical Doctor;
- an envelope bearing a CFAF one thousand (1,000) postage stamp and the candidate's address;

- for internal candidates, include an authorisation to sit for the Entrance Examination, issued by the employer, where applicable;
- for workers, include an authorisation to sit for the Entrance Examination, issued by the employer.

ARTICLE 6 - (1) Any incomplete file, late file, file containing fake or falsified documents, or documents signed at a police station shall be rejected.

(2) The lists of candidates authorised to sit for the examination shall be published on the NASLA website and Notice Board, and at MINDDEVEL Regional Delegations on **Wednesday 17 December 2025**. The publication of these lists shall serve as an official confirmation to sit for the Entrance Examination.

ARTICLE 7 - (1) The writing phase of the Examination shall take place at the Buea and Yaounde Examination Centres.

(2) The writing phase of the Examination shall take place according to the following dates and time:

Dates	Paper	Time	Time allowed	Coeff .	Eliminatory mark
10 January 2026	General Knowledge	8:00 a.m. – 12:00p.m.	4	04	$\leq 05/20$
	Public Law	1:00 p.m. – 5:00p.m.	4	05	$\leq 05/20$
11 January 2026	Economics	8:00 a.m. – 12:00p.m.	4	05	$\leq 05/20$
	Language	1:00 p.m. – 3:00p.m.	2	03	$\leq 05/20$

(3) The latest time to enter the Examination hall shall be 7:30 a.m. for the morning papers and 12:30 p.m. prompt for afternoon papers;

(4) Any fraud observed before, during, or after the Entrance Exams shall be sanctioned in accordance with the laws and regulations in force.

ARTICLE 8 - (1) An Instrument of the Director General of NASLA shall publish results of successful candidates in the written part. The same Instrument shall specify the dates and time of the oral part for successful candidates.

(2) The oral part shall only take place in the Buea Examination Centre – NASLA.

(3) The oral part for candidates to be finally declared successful shall consist of:

- General Knowledge: Coefficient: 02
- Language: Coefficient: 01

ARTICLE 9 - (1) The final results of successful candidates shall be published by an Order of the Minister of Decentralization and Local Development.

(2) If internal candidates and workers are absent or the quorum is not reached, the number of places reserved for them shall be allocated to external candidates.

ARTICLE 10.- Foreign candidates may be admitted on the basis of qualifications set by Decision of the Minister of Decentralization and Local Development.

ARTICLE 11.- This Order shall be registered, published and inserted in the Official Gazette in French and English. /-

Yaounde, **19 SEPT 2025**

Georges ELANGA OBAM



**Minister of Decentralisation and
Local Development**

**PROGRAMME FOR THE COMPETITIVE ENTRANCE EXAMINATION INTO THE
NATIONAL SCHOOL OF LOCAL ADMINISTRATION, CYCLE A, - Finances**
2025-2026 SESSION

➤ **WRITTEN PART**

❖ **GENERAL KNOWLEDGE:**

- Philosophy, Literature;
- Contemporary History;
- Scientific and Technological Evolution;
- Major Crises in Africa and the World;
- Democratisation and Development;
- Religion and Social Values;
- Immigration;
- Geopolitics and Geostrategy

❖ **PUBLIC LAW:**

- Constitutional Law;
- Administrative Law;
- Political Systems;
- Political Power;
- Labour Law;
- Administrative Litigation;
- Local Authorities;
- Environmental Law;
- Land Tenure;
- Tax Law;
- Public Finance;
- Community Law.

❖ **ECONOMICS**

- Microeconomics;
- Market Study;
- Consumer Behaviour;
- Producer Behaviour and Production Theory;
- Function of production;
- Price Theory;
- Monopolistic Competition;
- Oligopoly Markets;

- Sectoral Policies;
- Industrial and Commercial Enterprises in Cameroon: specific management issues.
- Macroeconomics:
 - Revenue / Savings / Consumption Relationship (Determining national income; the variation in the level of income);
 - Macroeconomic Equilibrium and Disequilibrium Models;
 - Structural Adjustment Programmes (theoretical foundations; the search for internal and external equilibrium; economic recovery).
- Monetary Economics
 - Money and Money Supply;
 - Money Supply and Demand;
 - Financial Institutions;
 - Money Market and Financial Market;
 - Monetary Policy;
 - Population and Development;
 - International Economics.

❖ LANGUAGE

English for French speaking and French for English speaking.

NB: - The oral tests shall include a "general knowledge test" and a "language test".